

Minutes of the Paul Memorial Library Trustee Meeting of January 7, 2014

Meeting called to order at 6:40 pm.

Attendees: Kim Crisp, Win Fream, Lee Woodward, Pam Burch, Lisa Cloyd

1. Meeting minutes from December 2013 trustee meeting were accepted
2. Treasurers report –

General fund has \$14,713.24

Donation fund has \$1887.36

- Kim officially made the request for the disbursement of the interest from 3 additional trust accounts (request made in December). The amounts are: Broadhead fund with \$534.01, Battles fund with \$465.57, and Ewing fund with \$76.24 for a total of 1075.82. Funds are to be used for book purchases and will be deposited into the general fund. Confirmation of the request was sent to Kim by the trustees of the trust.
- An issue arose regarding the proposed budget that involved incorrect salary numbers being reported for library staff. Issue was caught by town officials and is being rectified by Win.

3. Directors report- highlights

- New internal doorbell is installed and working well
- Books are being rearranged with help from a young man doing community service
- Doris is coming back to work today
- Staff put up name plates so that patrons know who they are
- Both book clubs have been well attended
- Upcoming event of tech talk on Thurs. Jan. 24 about ipad apps

4. Erik working with Win on the design of the shed

Erik came at 7:00 to do further planning of the garden shed. He will take on the tasks of distributing flyers around town and requesting donations and with cleanup. Proceeds of the breakfast will go to his costs for building the garden shed.

5. Pancake breakfast planning has begun

Note: date change from April 5 to **March 29** due to scheduling conflict with the school

Touch a truck event: would like to have Fire trucks, both old and new& primary trucks

6. We are looking into thermal heat and solar heat as possibilities for the future. Kim is meeting with various contractors to get information. This is preliminary work only, the current furnace is expected to be functional for 2 more years or more.

7. Redecorating the rooms for computers and better usage
 - Adding a couch to the reading room to allow more people sitting room
 - Voted to approve shades for the reading room
 - Still looking at options for an additional computer or two for patron usage

8. Upcoming events:

Jan. 24 Annual report due to the town

Feb. 4 deliberative session

Feb. 11, next Trustees meeting

Still need to schedule a followup mission and planning session

Respectfully submitted,

Lisa Cloyd

Secretary

Paul Memorial Library Board of Trustees

Director's Report for December 2013

The Library Building/Grounds

- ❖ Let's re-examine computer areas and purchases for 2014
- ❖ Two new shades needed for Reading Room - Lowe's estimate is \$112.00 each
- ❖ Decon was put down in basement and successful (one mouse so far)
- ❖ New internal doorbell is great! We are more aware of patrons coming and going
- ❖ New name plates on front desk (you would be amazed how many people do not know our names)
- ❖ New labelmaker can be used for spine labels for our books as well - hoping to eliminate our typewriter in the new year
- ❖ We are in the process of rearranging the majority of books in front room - our mysteries have been integrated in with regular fiction to make it easier to locate books - room has been created for display (all this work done by Evan Allwarden doing community service hours)

Book Clubs

The Evening Book Club met on Monday, December 16th to discuss "Blood, Bones and Butter" they also had their holiday party and book swap. 8 members attended. The Afternoon Book Club met on Tuesday, December 11th to discuss "The Language of Flowers", 7 members attended.

Upcoming Events

Our first in a possible "***Technology Topics***", Introduction to Ipad Apps by Ryan Snow, Technology Integration Specialist from St. John's Prep on Thursday, January 24 at 7:00 pm

NH Humanities Council - "***The Art and Importance of Fairy Tales***" on Tuesday, March 11 at 7:00 pm.

Ingrid Graff, Humanities Council Speaker, former librarian, avid reader and gardener will discuss: where do our fairy tales come from? What do they tell us about ourselves and our history? Why have they been censored and changed and how have retained their currency and popularity today?

NH Humanities Council - "***A Walk Back in Time: the Secrets of Cellar Holes***" on Tuesday, April 15 at 7:00 pm. Presented by Adair Mois - Executive Director of the Hanover Conservancy - Northern New England is full of reminders of past lives: stone walls, old foundations, a century-old lilac struggling to survive as the forest reclaims a once-sunny dooryard. What forces shaped settlement, and later abandonment of these places? Adair explores the rich history to be discovered in what remains behind.

Pancake Breakfast - Saturday, April 5th

Books and Babies Breakfast - date TBA

Friends of the Library

I will be attending their next meeting on Monday, January 13th. Working on the Poker Room paperwork. Wish list for them?

Strategic Planning

Please see attached Library Services Responses as a spring board for ways in which to think about our possibilities. Next session?

Staff

Doris was out for December but will return on Tuesday, January 7th. We closed for three Tuesdays that month - several comments but everyone was very understanding about the reason.

Town Report

The Town Report is due on January 24th. I am working on it and will forward it to you all when completed for you to review.

Connecting with Other Libraries

I attended the CLOSE meeting this afternoon at the new Durham Public Library - the Children's Librarians of the Seacoast. Our Seacoast Libraries Cooperative meets this Friday afternoon.

Attendance at Events in December

Baby Lapsit - 11A/9C

Preschool Story Time - 7A/7C

TOTAL = 153

Lego Club - 15

Crafts - 8

Movie Night - 22

Book Groups - 15

Crafts at the Town Celebration (Outreach) - 60

Library Statistics for December

Total number of people through the door: 335

Total number of patrons using the library: 171

Total number of items circulated this month: 607

Number of new patrons: 1

Respectfully submitted,

Pam Burch